Annex A

**UK and Ireland Spill Association Annual Conference, Dinner and Awards 9 and 10 Nov 22**

**Company Name:……………………………………………………………………………………..**

**Contact Person:……………………………………………………………………………………….

Contact Number:…………………………………………………………………………………….**

**Contact Email:…………………………………………………………………………………………**

1. **Go Karting Challenge 9 Nov 22:**

**We would like to enter ………… team(s) in the Go Karting Challenge.**

**We will enter a team of 4 or 5 drivers at £50 per driver.**

**We agree to be charged a total of £…………**

**2. Annual Conference 10 Nov 22:**

**We would like to book ……… delegate places at the annual conference**

**Complete as applicable:**

**We are a member company and agree to be charged for ………. Places at £20 per attendee**

**We are not yet members and agree to be charged for ………. Places at £50 per attended**

**We agree to be charged a total of £………….**

**3. Exhibition 10 Nov 22**

**We would like to book an exhibition space adjacent to the conference.**

**We agree to be charged £110 to contribute to the costs of the room hire**

**We agree to be charged a total of £………..**

**4. Annual Dinner 10 Nov 22**

**We would like to attend the Annual Dinner and require ……… tables.**

**We would like to book ……… places at the dinner . All attendees are staying in the hotel so the dinner is included in our accommodation charge.**

**We require …….. places at the dinner for guests not staying in the hotel and agree to be charged £65 per person as they are non residents.**

**We agree to be charged a total of £………..**

**If booking less than 8 persons we will aggregate those attending to ensure the optimal number of tables.**

**5. List of Conference Attendees:**

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| **Names of Conference Attendees** |
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**6. Annual Dinner Attendees**

**The following will be on our table and those who wish to have vegetarian/vegan option.**

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| --- | --- |
| **Name (as you wish it to appear on the table plan)** | **Vegetarian/Vegan** |
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**7. Sponsorship**

**Please give me a call on possible sponsorship of Go Karting Challenge or the Pre-dinner drinks. Number…………………………………………………..**

**If there are any queries please do get in touch.**

Mark J Orr

Executive Director

UK and Ireland Spill Association

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